

PARKWOOD TERRACE IMPROVEMENT ASSOCIATION

MINUTES

Monday, October 3, 2022 @ 6:30 p.m., Baker, LA

Note: Items in Red Text will be discussed at the next meeting.

1. Call to Order

The meeting was called to order by President Miller at 6:37 p.m.

Officers present: Cynthia Miller, Tasha McClain, Vallory Hills, Linda Stokes, Rose Cusic, Gloria Johnson, Eddie Young, and Cherryl Montgomery

2. Invocation – Gloria Johnson

3. Approval of Agenda

It was moved by Vera Hollins to approve the agenda. Seconded by Bridget Riley.
Motion passed.

4. Approval of Minutes: July 11, 2022

It was moved by Jerri Booker to approve the minutes from the July 11, 2022 meeting.
Seconded by Elouise Thomas. Motion passed.

5. ITEMS FOR DISCUSSION (3 minutes each)

A. Correspondence - Vallory Hills

Cheryl Square Thomas (Square's Florist) sent a letter to PTIA informing us that effective August 10, 2022 she would be retiring and closing her business. She stated she enjoyed the working relationship she had with the association over the years.

B. Unfinished Business

1. Christmas Decorations (**Discuss under Activity Committee**)

C. New Business

1. Extension for Payment of Yearly Dues

(Discussed at Exe. Brd and Committee Chairs Meeting: August 31, 2022)

- a. Previous Period: July 1-Aug 15th

- b. **Requested Extension: July 1 – August 31st**

The Hospitality Committee will address the issue of dues regarding residents who may experience illness or death in the family and bring a recommendation to the full body PTIA at the November 7, 2022 meeting.

2. Feedback from Homeowner Information Forms

Concerns, Comments, Suggestions - Pres. Miller

President Miller will complete feedback at November 7, 2022 meeting.

D. Committee Reports

1. **Architectural Control Committee** - Eddie Young
& Infraction Committee - Vallory Hills
 - a. Amendments to “Restrictions” for Parkwood Terrace Subdivision, Inc. (1st, 2nd, and 3rd , Filings)
 - b. Process

It was moved by Gloria Johnson to approve the process to amend the restrictions for Parkwood Terrace Subdivision (all three filings). Seconded by Thomas Bennett. Motion passed.

2. **Activity Committee** - Tasha McClain (tabled to November 7, 2022 meeting).
 - a. Christmas Decorations
 - b. PTIA Logo

3. **Hospitality Committee** - Elouise Thomas
 - a. Birth
A **\$25.00 check** will be given when there is a birth to a member of the association.

- b. Optional
Should any member of the Parkwood Terrace Improvement Association **remain ill for a period of six months to one year**, then the member will be given a **\$25.00 check**.

Should the **illness extend over a year**, a **Get-Well-Card** will be sent to members and non-members alike.

It was moved by Rose Cusic to approve the changes for Births and Optional for Hospitality Guidelines. Seconded by Gloria Johnson. Motion passed.

- c. New Residents
It was motioned by Rose Cusic to welcome new residents with a gift card up to \$10.00. Seconded by Vera Hollins. Motion passed.

4. **Newsletter Committee**
President Miller and others gave kudos to persons who designed the newsletter and welcomed Bridget Riley as new Chair for this committee.

5. **Street Captains** - Jerri Booker
Jerri Booker welcomed new street captains and thanked them all for their hard work to get Homeowner Information Forms to all the residents. A total of 162 forms were returned. New information will be updated for the Directory.

E. State of Baker Reports

1. School Board Member, Mrs. Elaine Davis
Construction continues at Baker High School.

F. Financial Report

President Miller thanked Linda Stokes and Rose Cusic for their hard work.

President Miller asked if the Financial Report could be emailed prior to meetings (to save time)? It was moved by Vera Hollins to have the Financial Report emailed prior to meetings. Seconded by Elouise Thomas. Motion passed.

1. PayPal or Cash App to pay Dues

There were not enough votes to carry the motion to accept Cash App, Venmo, or Zelle for electronic payment of dues.

2. Receipt for Cash Dues

Receipts will be issued for cash dues.

Gloria Johnson moved to accept the Financial Report. Thomas Bennett seconded.
Motion passed.

G. Announcements – (None)

H. Other

Next Meeting Date: November 7, 2022, 6:30 p.m.

Adjournment

Gloria Johnson moved that the meeting be adjourned. Thomas Bennett seconded.
Motion passed.

Meeting adjourned at 8:15 p.m.