

**PARKWOOD TERRACE IMPROVEMENT ASSOCIATION
MINUTES**

Monday, November 6, 2023 @ 6:30 p.m., Baker, LA

1. Call to Order

The meeting was called to order by President Cynthia D. Miller at 6:31 p.m. Officers present: Cynthia D. Miller, Vallory Hills, Gloria Johnson, Eddie Young, Rose Cusic, Bridet Riley and Cherryl Montgomery. Officers absent: Tasha Elbert-McClain

2. Invocation – Gloria Johnson

3. Approval of Agenda

It was moved by Gloria Johnson to approve the Agenda. Seconded by Eddie Young. Motion passed.

4. Approval of Minutes: October 2, 2023

It was moved by Eddie Young to approve the Minutes from October 2, 2023. Seconded by Elouise Thomas. Motion passed.

5. ITEMS FOR DISCUSSION (3 minutes each)

A. Correspondence - Vallory Hills – No Correspondence

B. Old Business

1. Garbage Can Issue – Eddie Young - (See Committee Reports)
2. Update: Re-Stain Gazebo – Eddie Young
The Gazebo will be re-stained (weather permitting). The contractor kept the initial quote at \$1,668.00.
3. Letter from Neighbor, Re: Restrictions (Follow Up) – President Miller
President Miller followed up (in-person) with the neighbor who had addressed her concerns in a letter to PTIA. Issues were resolved.
4. Overnight Parking – President Miller
Overnight parking on the street has been resolved with several neighbors.
5. 3-Way Stop Sign – Ector/Azie – President Miller
The 3-Way Stop Sign at Johnnye Robinson's home has been removed permanently. Chief Dunn will place radar speed devices in the neighborhood. It was voted to remove the 3-Way Stop Sign heading north at Ector/Azie.

C. New Business

1. Barbara Allen – Semi Retired – President Miller
Barbara Allen will continue to volunteer part-time.

2. Tree Roots and Sidewalks – President Miller

A neighbor tripped on one of the sidewalks that was damaged from tree roots. She was injured. Vallory will contact Baker Utilities for clarity with sidewalk issue and trimming of tree limbs/bushes in the street and on the sidewalk. Cheryl will send an email regarding the outcome to all residents.

A decision will be forthcoming about the blighted house at 13824 Alba Drive.

3. Political Signs (City Ordinance/Restrictions) – Vallory Hills

City/Parish Ordinance: One political sign is permitted per street frontage.

If a homeowner has a corner lot, a sign can be placed on that side of the street frontage property. The ACC will not enforce this until 2024 elections. Reminders about this will be emailed and/or hand delivered.

4. Committee Reports

a) ACC / Compliance Committees – Eddie Young / Vallory Hills

Garbage Can Issue- Eddie Young

Eddie stated that the Architectural Control and Compliance Committee members were in agreement not to fine neighbors that cannot conceal their trashcans. City Ordinance, however, states: residents can be fined if their trashcans remain on neutral ground from 6pm on Saturdays to 6pm on Sundays. An amendment to the Restrictions will be made at a later date to reflect this change.

Review of Violation Letters/Forms/Fees – Eddie Young/Vallory Hills

It was moved by Morgan Watson to approve the Violation Procedures and Forms. Seconded by Bridget Riley. Motion passed.

Enforcement of violations will go into effect November 7, 2023. Violation forms will be emailed to all residents. Violation packets will be hand delivered to residents that do not have email addresses.

President Miller thanked the committee members for their professionalism and outstanding work that went into the development of the Violation Procedures.

b) Activity Committee - Tasha McClain

President Miller stated that the date for the Christmas Tree Lighting will be emailed to all residents. She thanked John McQuarter for storing the Christmas Decorations at his home. Tasha McClain will take this on responsibility going forward.

c) Hospitality Committee - Elouise Thomas

Elouise personally purchased a \$10 gift card for neighbors on Alba who have lived in the subdivision for over 6 years. President Miller thanked Elouise for purchasing the gift card.

- d) Newsletter Committee – Vallory Hills
President Miller thanked all Veterans for their service, and for those who were featured in the October/November issue of The Pipeline. She extended kudos to Vallory for an outstanding publication. Vallory thanked the Veterans’ wives for the information they submitted. She also thanked her husband, Rusell, for “reviving” the old photos.
- e) Street Captains - Jerri Booker
Jerri suggested that street captains print out newsletters for their residents that do not have email. President Miller stated that Vallory prints newsletters for 19 residents who do not have email. She (Miller) and Vallory hand deliver them.
- f) State of Baker Reports
Councilman, Dr. Charles Vincent
- Dr. Vincent thanked the Veterans!
 - November 18, 2023, is Citywide Clean Up (9a-1p)

Baker School Board, Linda B. Perkins

- The building of Baker High Continues to make progress. The target date is scheduled for the end of June 2024. The Superintendent Search continues. Next School Board meeting is Tuesday, November 7, 2023, at 6pm (Baker School Board Office)

5. Financial Report – Rose Cusic
It was moved by Charles Vincent to accept the Financial Report. Seconded by Thomas Bennett. Motion passed.

Rose requested that the Financial Report be placed first on the Agenda under Committee Reports. Request approved beginning January 2024 meeting.

6. Announcements (None)

7. Other

A resident called President Miller two weeks ago and stated she was injured at Juneteenth Celebration. No one was notified that an injury had occurred. President Miller gave the resident the contact information for the insurance that was purchased for this event.

The meeting adjourned at 8:20 p.m.

Next Meeting Date: January 8, 2024, 6:30 p.m.