

**PARKWOOD TERRACE IMPROVEMENT ASSOCIATION
MINUTES**

Monday, May 6, 2024 @ 6:30 p.m., Baker, LA

I. Call to Order

The meeting was called to order at 6:35 p.m. Officers present: Cynthia D. Miller, Tasha Elbert-McClain, Vallory Hills, Rose Cusic, Bridget Riley, and Cherryl Montgomery. Officers absent: Eddie Young and Gloria Johnson.

II. Invocation – Harry Horton

III. Approval of Agenda

It was moved by Rose Cusic to approve the Agenda with the addition of line-item Accomplishments under New Business. Seconded by Tasha Elbert-McClain.
Motion passed.

IV. Approval of Minutes: April 1, 2024

It was moved by Dr. Charles Vincent to approve the minutes from April 1, 2024. Seconded by Rose Cusic. Motion passed.

V. Items for Discussion

A. Correspondence – Vallory Hills
No Correspondence

B. Old Business

1. Dog at abandoned home on Alba Dr – President Miller
The dog at the abandoned home on Alba Drive is in the care of a neighbor. The dog has been vaccinated. Tasha McClain stated that on May 20, 2024, the court will decide on the outcome of the abandoned home. Tasha will give an update at the July 8, 2024 meeting.
2. PTIA Credit Card – Rose Cusic
Rose Cusic stated that PTIA can have debit cards. We await the cards in the mail from Southern Teachers & Parents Federal Credit Union.

C. New Business

1. Baker Police Report (Tickets Issued) – President Miller
From January 1 to end of April 2024 sixteen (16) tickets have been issued in our subdivision...all were persons who were visiting the neighborhood or passing through. Only warnings have been issued to residents.

2. Prohibited Activity Dead End on Alba – President Miller
Incidents were reported to Baker Police regarding activity at the canal at the dead end on Alba Drive. A question was raised about placing fencing along the back of Melban. Residents were encouraged to continue to be vigilant. If you see something, say something.
3. Tree-Trimming in Neighborhood – President Miller
The Mayor’s Office fulfilled the request to trim large tree limbs in the neighborhood. This is for our safety and beautification. Kudos to Mayor Waites! Dr. Vincent stated that Parkwood Terrace may soon get LED lighting.
4. Vote to Elect Officers for FY 2024-2026 – President Miller/Johney McQuarter
Johney McQuarter, chair for nomination committee, stated that the names listed below were non-contested for their PTIA positions (as well as indicated on three (3) ballots received):

President, Cynthia D. Miller; Vice President, Tasha Elbert-McClain; Secretary, Vallory Hills; Treasurer, Bridget Riley; and Financial Secretary, Deborah Anderson

It was moved by Rose Cusic to accept the slate of officers as stated by Johney McQuarter for the PTIA Officer positions. Seconded by Dr. Charles Vincent. Motion passed.

Harry Horton asked that we open the floor to nominate an Assistant Secretary. Rose Cusic and Dr. Charles Vincent withdrew their motions.

President Miller opened the floor. No nominations were received, however, President Miller asked that interested persons can contact her.

It was moved again by Rose Cusic to accept the slate of officers as stated by Johney McQuarter for the PTIA Officer positions (listed above). Seconded by Dr. Charles Vincent. Motion passed.

Parliamentarian, Eddie Young, Chaplain, Gloria Johnson, and Zoom Coordinator, Cherryl Montgomery were reappointed to their positions. President Miller also welcomed Deborah Anderson, Financial Secretary, to the Executive Board.

Johney McQuarter and President Miller thanked Rose Cusic for 14 years of outstanding service as Treasurer, and dedication to PTIA.

5. Accomplishments 2022-2024 – President Miller
President Miller asked Secretary, Vallory Hills, to read the list of accomplishments for 2022-2024. President Miller thanked the Executive Committee, Street Captains, Committee Members, and especially residents for their support.

6. Proposed Amendments to the Articles of Incorporation
President Miller / Vallory Hills

President Miller stated that in reviewing our current Articles of Incorporation there were a number of items that needed to be updated to reflect the Association's current needs. She thanked Vallory Hills and Rose Cusic for these revisions, and also feedback from the Executive Board members.

Vallory read the Amendments to the Articles of Incorporation as well as the Process to Amend the Articles. Ballots will be emailed to all residents and a hard copy will be hand delivered to residents that do not have emails. Voting will take place at the PTIA Meeting scheduled for Monday, July 8, 2024 at 6:30 p.m. Ballots will be opened at a physical location to be determined (if necessary).

7. Committee Reports

a. Financial Report – Rose Cusic

It was moved by Johnney McQuarter to accept the Financial Report. Seconded by Harry Horton. Motion passed.

b. AAC/Compliance Committees – Eddie Young / Vallory Hills

Vallory stated that she and Eddie are walking door-to-door or making phone calls to residents that require more maintenance than usual at their property. If issues cannot be resolved then the Violation Procedures will be followed.

c. Activity Committee – Bridget Riley

RSVPs are coming in slowly for the Juneteenth Celebration. Bridget asked Street Captains to remind their neighbors about this event. June 1st is the deadline to pay the vendor for food items. The vendor is charging \$12 per plate for the meals. After some discussion it was agreed that the words 2nd Annual be removed from the T-Shirt design. That way residents can use them again for upcoming Juneteenth activities.

d. Hospitality Committee - Elouise Thomas

Mrs. Dorothy Herbert, on Cayuga, passed away. A thank you card was received from Dr. Vincent on the passing of his brother, Eddie Vincent, Jr. President Miller stated that Tony Sampson (son of Billy and Joyce Sampson) passed away, and to keep all our neighbors in prayer.

As an aside, Elouise stated 2 young boys were seen on a home camera in the canal area behind Melban. President Miller stated once again, to call Baker Police to report any incidents.

- e. Newsletter Committee – Vallory Hills
The Summer edition of The Pipeline will be published late July to mid-August.
- f. Street Captains - Jerri Booker
Jerri Booker will send Vallory a new email address for one of the residents.

8. State of Baker Reports

- a. Councilman, Dr. Charles Vincent
 - City Council will meet May 14, 2024
 - \$10 increase in trash pick-up
 - New Contract is with WastePro
 - Help Me Find My Home Project is in effect
 - Talks of the Transfer of Lavey (State Hwy) to City of Baker is ongoing
 - Friendly Neighbor Keeper Initiative
- b. Baker School Board, Linda B. Perkins
 - LEAP Tests were completed the first week in May
 - Mayor Waites and Congressman Graves toured Baker High School
 - Baker High School completion target date is July 23, 2024
 - Baker High School held Honors Program
 - Baker High School Graduation to be held Friday, May 24, 2024, 6:00 p.m., F. G. Clark Activity Center – SUBR Campus
 - School Ends May 23, 2024
 - Baker School Board Meetings are held every 1st Tuesday, 6p.m.

VI. Announcements

Harry Horton announced dates for Shredder and Electronic Materials, Saturday, May 18, 2024 from 10a.m. – 1p.m.

VII. Other (None)

Next Meeting Date: July 8, 2024

Adjournment: 8:05 p.m.