

Minutes of the Meeting

The Parkwood Terrace Improvement Association, Inc.
JANUARY 6, 2025 | 6:30PM | BAKER, LA
Virtual Meeting (Zoom)

Meeting Details

Call to Order – Regular Meeting The meeting was called to order by Cynthia D. Miller at 6:32pm. <u>Board Members Present:</u> Cynthia D. Miller, Tasha Elbert-McClain, Vallory Hills, Bridget Riley, Deborah Anderson, Cherryl Montgomery, and Eddie Young. <u>Excused:</u> Gloria Johnson
Invocation – Doze Y. Butler
Approval of Agenda It was moved by Doze Y. Butler to approve the Agenda. Seconded by Bridget Riley. <u>Motion Passed.</u>
Approval of Minutes: November 4, 2024 Meeting minutes were distributed via email prior to the meeting. No modifications were submitted. It was moved by Jerri Butler to accept the Minutes from November 4, 2024. Seconded by Deborah Anderson. <u>Motion Passed.</u>

Agenda Items for Discussion/Action

Correspondence – Vallory Hills Thank you notes of kindness were received from Marsha Jones on the passing of her brother, and from Steven Steptoe, family of Gladys Paul.

Old Business

1. PTIA Website – Vallory S. Hills (discussed under Committee Reports) 2. BREC Clearing of Property on Ector Drive – Cynthia D. Miller BREC completed the clearing of trees from residents on the West Side of Ector. This will enable them to upkeep the area going forward. 3. LED Lighting Obstruction of Tree Limbs Servitudes – Vallory S. Hills The removal of tree limbs that obstruct the LED Lighting will take place mid-January (weather permitting). 4. Abandoned Property on Alba – Vallory S. Hills The Code Enforcement Officer has been notified at the City of Baker.

New Business

1. Christmas Tree Lighting Ceremony/Christmas Decoration Contest – Cynthia D. Miller <u>Discussion</u> - President Miller thanked all who attended the Christmas Tree Lighting Ceremony. She extended a special thanks to Bridget Riley and her company for the decorations and to Thomas Bennett, our resident photographer.

President Miller announced the following winners of the Christmas Decoration Contest:

1st place - Tyrone & Mable Tanner, \$75 (Daveco), **2nd place - Elouise Thomas, \$50** (Alba), and **3rd place - Carl & Clyde Watkins, \$25** (Ector). Honorable Mention: Todd & Erica Samuel (Cayuga), Severia & Betty Baunchand (Alba), and Curtis & Monica Williams (Alba).

She reminded everyone that ALL residents can participate in this contest, however, you must be a “paid up” member to reap the benefits.

In closing she thanked Mayor Waites and his staff, Ashley Williams, Secretary; and Audrey Perry, Communications Officer, for serving as judges.

2. Notice of Funeral Services – Cynthia D. Miller

Discussion - President Miller asked Vallory to read a list of our residents/and or their loved ones, who passed away. Thirteen (13) residents passed away in 2024, and two (2) residents passed in 2025. After the names were read, President Miller asked how many residents would like to receive email notices of funeral services for residents when they pass away? The majority were in agreement. Going forward Vallory and Cheryl will send out email notice of funeral services. President Miller asked that everyone pray for these families.

3. Department of Treasury Filing | FinCEN – Cynthia D. Miller

Discussion - Harry Horton, who is a Board Member for the Federation of Greater Baton Rouge Civic Associations, notified PTIA that documents had to be filed with the Financial Crimes Enforcement Network (FinCEN), a bureau within the U. S. Department of Treasury. This is the result of The Corporate Transparency Act (CTA) which was enacted by Congress on January 1, 2021, to track financial crimes. HOAs are not exempt. Each HOA Officer is considered to be a beneficiary and would be liable **for not filing**.

- a) An exception to this filing would be if we were Tax Exempt (501c4)...which we are not.
- b) Although a nationwide injunction was issued against this ACT, it was highly suggested that we file December 31, 2024 to avoid penalties in case the injunction is not upheld. Penalties would be **\$500 a day, up to \$10,000, imprisonment or both.**

President Miller thanked Vallory for filing the FinCEN report on behalf of the PTIA. She further stated that PTIA will file for 501c4 Status-Tax Exemption in the near future. Harry Horton was thanked for keeping us informed.

4. Committee Reports

a. Financial Report – Bridget Riley

It was moved by Deborah Anderson to accept the Financial Report with corrections. Seconded by Rose Cusic. **Motion passed.** (see [Financial Report last page of minutes](#))

b. ACC/Compliance – Eddie Young / Vallory S. Hills

No Report

c. **Activity – Bridget Riley**

Discussion

- a. Christmas Decorations/Storage Fee
- b. Juneteenth 2025, BREC Waterpark (Baker)
Outsource Setup/Breakdown/Decorations

Bridget stated that effective December 31, 2024 she resigned as Activity Committee Chair. She also stated that the Christmas Decorations are in a storage facility (paid up for a year) and that she will give President Miller the information on that. A boy and girl bicycle was donated to the City of Baker Christmas Giveaway. In addition, BREC Waterpark has been reserved for Juneteenth 2025. Bridget would still be available to design T-Shirts for this activity.

President Miller thanked Bridget for her hard. Volunteers were asked to chair the Activity Committee; interested persons should contact President Miller or Vallory via phone or email. Also, if someone knows the name of a person or company that can decorate the entrance for Christmas 2025, please contact President Miller as soon as possible.

d. **Hospitality – Elouise Thomas**

Discussion – Checks were mailed to the following families upon the death of their loved ones: Carol Willis, Clayton & Linda Morrison’s daughter-Kenyatta Morrison Johnson, and Harry Horton’s sister. Gloria Brooks received a Get-Well card for an extended illness. A sympathy card was mailed to Theresa Carmen, on the passing of her husband Henry. Elouise stated she had just been informed about the passing of residents David Alexander, and Marjorie Nichols.

e. **Newsletter/Website – Vallory S. Hills**

Discussion - The Pipeline will be issued by mid-March.

Residents will get a glimpse of the Website at the February 2025 meeting. A liaison from the Crime Prevention District needs to be identified so that information can be uploaded to the Website.

President Miller asked residents to notify Vallory if there is something they want to include in the next edition of The Pipeline. Vallory will send out reminders.

f. **Street Captains – Jerri Booker**

Discussion – Jerri stated that she is now the President of our Crime Prevention District. She is stepping down as Chair of the Street Captains, but will keep her block. Vallory agreed to serve as Chair. Jerri thanked all Street Captains for the support given to her throughout the years.

5. **State of Baker Reports (District #1)**

a. **Councilman, Dr. Charles Vincent**

- Congratulated all PTIA Officers and Members for a job well done.
- Continuing to work with Mayor Waites per President Miller, on a right turn off Hwy 19 onto Lavey Lane
- Upcoming Programs
 - Martin Luther King, Jr. – Saturday, January 11, 2025; 10am-12Noon
 - Black History Month – February 8, 2025 at Baker Library (TBA)

- b. Baker School Board, Linda B. Perkins (not in attendance)
No Report

6. Announcements

- Johnney McQuarter stated the following changes at the intersection of Hwy 19 and Rafe Mayer Road: No Left Turn at Rafe Meyer heading North on Hwy 19, and No Left Turn onto Hwy 19 from BREC Park heading South
- Cheryl Montgomery had a community announcement. Tyler Perry's movie, ***The Six Triple Eight***, that highlights World War II's only Women's Army Corps of Color, featured Scotlandville's very own **Ann Lawson Richardson**. She was a retired supervising Art Teacher for EBR Schools. Tammie Forbes stated that Ann's rank in the Army was 5th Grade Technician. The movie is airing on Netflix.

7. Other

- President Miller stated how appreciative she was to have Vallory on her team; that she works extremely hard for our community endeavors.

In closing President Miller wished everyone a ***Happy New Year!***

Next Meeting Date: February 3, 2025

Adjournment:

Meeting adjourned at 7:23pm

PTIA FINANCES

CHECKING ACCOUNT BALANCE
Chase (with use of Zelle)

BEGINNING November 4, 2024 BALANCE	Income	\$ 7,859.16	ENDING January 6 2025 BALANCE	Total monthly income	\$0.00	
	Extra income			Expenses	\$2,051.08	
	Total	\$ 7,859.16		Total income	\$5,808.08	
Disbursements	Date	Actual	Disbursements	Date	Actual	
Baker Utilities	11/25/2024	\$21.8	Zelled B&B Creations LLC	11/25/2024	\$ 500.00	
	12/23/2024	\$15.91				
The Home Depot/Christmas supplies	11/29/2024	\$ 54.14	Zelled Shaver's Lawn service	11/29/2024	\$ 150.00	
Zelled Ray Johnson	12/3/2024	\$ 505.00	Krispy Kreme	12/6/2024	\$ 49.77	
PTIA Electrical repairs						
			Zelled ELOUISE THOMAS			
			Sympathy Carol Willis	11/19/2024		
Tellus Storage unit	12/16/2024	\$ 654.46	Gloria Brooks	12/19/2024	\$25	\$25
			Clayton Morrison daughter	12/23/2024	\$25	
			Harry Horton sister	12/30/2024	\$25	
Subtotal		\$1,251.31	Subtotal		\$799.77	
Membership Dues	Cleared	Actual	Membership Dues	Cleared	Actual	
Check Deposited			Money deposited			
Saving Account		Actual				
Dividend		\$ 14,751.04				
Subtotal		\$14,751.04				